ECE’s Undergraduate Student Council
Application for 2015-2016

Mission Statement

The Undergraduate Student Council (USC) is the voice of Electrical and Computer Engineering (ECE) undergraduate students at UCSD. Through networking, programming, leadership, and relevant education, the council strives to effect change within the department and campus at large, building a stronger and longer-lasting community for current and future engineers. The USC is committed to carrying out ECE’s mission statement of educating tomorrow’s technology leaders.

Application

Contact and Academic Information

Name: __________________________________    __________________________________    ____________

____________________________________  ___________________________________________  __________
Last                                    First                                      Middle Initial

Local Address:

_________________________________________  _______________________________  ______  _________
Street                                   City                                      State         Zip Code

Phone Numbers:

(_____)_______-__________  (_____)_______-__________
Cell                                      Alternate

E-mail Addresses:

_________________________________________  _______________________________
UCSD E-mail                                Alternate E-mail

Academic Information:

_________________________________________  __________  __________  __________
PID                                        Year           Cumulative GPA     Major
Please answer the following questions:
You may attach your answers on a separate sheet of paper.

In a brief summary, why are you interested in the Secretary position?

What ideas/concepts would you like to carry out if you were part of the council?

What previous experience(s) have you had that can contribute to your work on USC and the ECE Department?

What commitments do you have planned for the 2015-2016 school year, other than academics? (i.e. part time job, student orgs, volunteer, internship, sports, etc.)
I certify that all statements on this application are true and complete to the best of my knowledge. If selected and enrolled into this program, I understand that any falsification of this record may be considered cause for removal from the program. I hereby grant permission for ECE Department to access my grade point average and enrollment status, and to verify any other information I have provided on this application.

________________________________ ______
Signature Date

Please submit the completed application to the ECE Undergraduate Student Council e-mail address at eceusc@eng.ucsd.edu. Applications are due by Thursday, October 1, 2015 at 11:59PM.
Council Position

Roles & Responsibilities

Secretary
The Secretary serves to document the events of the council throughout the year. Also, the Secretary works closely with the Webmaster to coordinate outreach and publicity. Additional responsibilities are:

- Performs logistical and administrative tasks
- Take meeting notes/minutes
- Video record and take pictures of all events
- Work with the Webmaster:
  - to keep all forms of outreach and social media (i.e. Facebook, Twitter, etc.) updated
  - create flyers, posters, and/or handouts for USC